

B 18/19 – Meeting #7
Mill Woods United Church
Council Minutes

Date: November 13, 2018

Location: Church lounge

Present: Rob McPhee (Chair), Carla Janzen (Chair), Rev. Ian Kellogg, Ethel Ray (Worship), Laine Pickle (Member-At-Large), Francisco Rico (Ministry & Personnel), Randy Round (Finance), Darlene Hayward (Membership), Diane Nash Borynec (Member-at-Large), Bill McGregor (Member-At-Large), Kathy Poechman, (Past Chair), Lindy Mair (Past chair), Elfrieda Penner (Recording Steward)

Guest: Nancy Siever

1 7:00 Gathering time

1.1 Welcome – Rob McPhee

1.2 Prayer – Ian Kellogg

1.3 Council retreat November 10: (**attachment 1**)

- A statement was drafted at the retreat:
 - We are an authentic spiritual community where you can explore (and find) purpose and (a) place (for you)
- Next steps:
 - Congregational involvement, possibly Monday night discussion groups starting in January
 - Ian, Lindy, Rob and Carla will look at developing a Baby-Steps plan
- Keeping a balance: Fiduciary – Generative - Strategic

2 Housekeeping

2.1 Changes to agenda:

- 3. Correspondence: add a letter from MLA Christina Gray

2.2 Approval of minutes of October 9, 2018 to include on website:

- **Motion 18/19-42: That the minutes of October 9, 2018 be accepted as presented.**
 - **Moved by Carla Janzen, seconded by Laine Pickle**
 - **Carried**

2.3 Showing our gratitude:

- Cathy Bayly, Kathy Poechman, Darlene Hayward, Donna Skoreiko, and Ian Kellogg for the Newcomers Luncheon on October 21
- Brian Sampson for regularly pulling the men together for their monthly breakfast gatherings
- Gary Boswell for putting up the outside cigarette butt receptacle and repairing the cooler
- Laverne Boswell, Wendy Edey and Jennifer McPhee for providing musical leadership in Bryan's absence on October 28 and Nov 4
- Nancy Erhman, Dave Borynec, Donna Malloy, Kathy Poechman, Diane Nash, Mark Erhman and Audrey Ruff who regularly provide coffee and treats on Saturday morning at the Bread Run
- Lil Grabinsky, Don Grabinsky, Jenny Rumbolt, Olga Garcia and Francisco Rico, Milvia Palomino and Carmenza Caceres for providing a chili breakfast for about 80 clients of the Bread Run on October 13
- A member of The Bread Run community who made a donation of \$50 towards its operation
- Joyce Madsen and Clair Woodbury for their leadership at our Council retreat on November 10
- Our church Council who met for a full Saturday afternoon on November 10 to discuss future directions for our congregation
- Jennifer and Rob McPhee for a fantastic meal and evening after the Council Retreat
- Audrey Ruff for supplying us with so many treats after Sunday morning services
- Lynda Colgan who is making sure we have goodies for the Annual Financial meeting
- Heavenly Hospitality for catering the funeral on October 15

3 Correspondence

3.1 Food Not Bombs:

- email from Andrew Janewski (**attachment 3**)

3.2 Invitation from MLA Christina Gray

- to run a display table at the annual January 12 Resource Fair at the South Edmonton Senior Centre, as we have done for several years.

4 Business Arising

4.1 Updates and actions from previous meetings:

- Stewardship Campaign:
 - The committee met on October 24 to discuss:
 - Increases in pledges made
 - Sending thank you cards to everyone who returned a response card and who is on PAR

- The display boards from the Celebration Fair on Sept.30 can be used again, e.g. for This Is Us on Sunday mornings
 - Ideas for next year's campaign, possibly including emphasizing the Tax rebate for donations, highlighting the different funds and pointing out that the Local fund needs to be supported
- Nominations: first steps:
 - Rob encouraged us to be conscious of our own needs and priorities as we consider which church responsibilities we want to take on for the next year.
- Building Use Committee: see 5.2 below
- Memorial/Legacy Project:
 - \$5,600 was used for the projection screens in the sanctuary
 - No other plans are in place for this project at the present
- Ministry & Personnel:
 - the overall duties of our custodian are being reviewed to determine if some duties should be contracted out.
 - Planning for Ian's sabbatical in 2019 continues; more information at the December meeting
 - Liliana is content with her responsibilities
 - Bryan LeGrow's work here has not been further affected by his accident
- Freedom Cellular: **(attachment 4)**
 - After much negotiation and waiting, a refund is forthcoming
 - Possibly a separate meter will be installed

5 New Business

5.1 Minister's report: Ian Kellogg

Worship

- Next meeting of Worship Committee will be on Nov 20. We may prepare something a bit different for Advent this year (Dec. 2 through Dec. 24)

Adult Education

- Unbelievable discussion group, Nov. 1 through Dec. 6: 16 people are participating
- Newcomers' Lunch, Oct. 21 – four newcomers came; six others wanted to but couldn't make it; five "old-timers" were also at the lunch

Presbytery, Conference, Region

- I attended the Oct. 27 full-day final meeting, and the Farewell worship and supper on Nov. 10 along with Randy and Audrey Round
- The inaugural meeting of "Region 2" is set for May 23-26 in Valley View AB. I will be on Sabbatical at that time

Baptisms/Weddings/Funerals

- There was a Celebration of Life for Loraine Hastings on October 15, 2018

5.2 Building Use Committee (attachment 2)

- Darlene Hayward, Kathy Poechman, Nancy Siever, Carol Hickmann have gathered information regarding space rental in other churches and organizations in our area in order to reword and update our facility use criteria and rates.
 - **Motion 18/19-43: That council approve the written report submitted by the Building Use Committee regarding church short-term rentals as requested at the September council meeting.**
 - This motion was discussed and deferred to the January council meeting
- Background: the September motion: that council request the Building Use Committee to review and update our present statement on church rentals as outlined in the Church Leadership Manual, including rental rates and guidelines for groups we would rent to and for what purposes.
- Council was asked to review these documents and give feedback at the January meeting.

5.3 Financial Report: (attachment 5)

- **Motion 18/19-44: That Council accept the financial update as presented.**
 - Moved by Randy Round, seconded by Bill McGregor
 - Carried

5.4 Annual Financial Meeting, November 18, 2018

- **Motion 18/19-45: That Council approve the proposed 2019 budget (attachment 5).**
 - Moved by Randy Round, seconded by Lindy Mair
 - Carried
- **Motion 18/19-46: That Council approve the proposed agenda for the Annual Financial Meeting (attachment 6)**
 - Moved by Kathy Poechman, seconded by Francisco Rico
 - Carried
- Meeting details:
 - Set-up: chairs, sound and projection system
 - Communication with congregational chair: done by Carla
 - Coffee and goodies: arranged by Carla

5.5 Community Garden: a celebration and closure presented by Nancy Siever:

- **Motion 18/19-47: That Council acknowledge the great success of the Community Garden Project over the past years and accept the recommendation from the committee that this Project be ended and restoration of the area be undertaken in the spring of 2019.**
 - Moved by Randy Round, seconded by Lindy Mair
 - Carried
- **Motion 18/19-48: That the funds remaining, approximately \$3,300, from the Community Garden be placed in the church cash flow/reserve fund to be used for the restoration of the garden area and for other capital projects as required.**
 - Moved by Kathy Poechman, seconded by Darlene Hayward
 - Carried

5.6 Intercultural Ministry Proposal:

- **Motion 18/19-49: That council give the council co-chairs and congregational representatives Darlene Hayward and Nancy Siever approval to go forward (or decline) to negotiate a written agreement with Edmonton Presbytery for Mill Woods United Church to provide office space and the payroll processing required to continue the Intercultural Ministry presently established by Edmonton Presbytery, beginning in January 2019.**
 - Moved by Carla Janzen, seconded by Francisco Rico
 - Carried
- Background: Edmonton Presbytery established an Intercultural Ministry project and with the end of Presbytery at the end of 2018, they are looking for a home for this project. Generally, we feel quite receptive to the idea, but need to clarify in a written agreement exactly what this would entail.

5.7 \$1000Project: **(attachment 7)**

- **Motion 18/19-50: That council receive for information the initial report of the committee working on the \$1000 Project.**
 - Moved by Lindy Mair, seconded by Kathy Poechman
 - Carried

5.8 Snow Removal Contracting Out:

- **Motion 18/19-51: That council approve that the administration in conjunction with the Property Committee hire an outside contractor to do snow removal on all sidewalks and entrance areas, AND parking lot clearing as needed for the period November 15, 2018 to March 31, 2019.**
 - Moved by Francisco Rico, seconded by Darlene Hayward

- **Carried**
- Background: Approximate costs would be \$350 a month for unlimited clearing of sidewalks and entrances and \$280 per visit for parking lot clearing which would occur only as requested. Over the past several months our Ministry & Personnel committee along with Property personnel have worked to create a comprehensive listing of custodial, maintenance and building improvement duties. As well they have looked at who is in the best position to carryout these duties -- our custodian, volunteers coordinated by our Property committee or outside contractors. This is a work in progress, as we look at a number of these duties but feel the timing of snow removal is critical and thus this motion. Snow removal costs us money no matter who does it. It is the opinion of your M & P committee and your Property committee that we should contract out the snow removal this winter. We have a responsibility to our congregational members, renters and other visitors to have safe entry to our building. Mill Woods United Church has been very fortunate in the past as many of these functions have been done by volunteers. As the dynamics of our congregation change, we have realized we need to look for alternative solutions.

Next Meeting: Tuesday, December 11, 2018 – 7:00 pm

Adjournment at 9:30 p.m.:

- **Motion 18/19-52: That the meeting be adjourned.**
 - **Moved by Randy Round**

Rob McPhee (Chair)

Elfrieda Penner (Recording Steward)

Attachments are filed with a paper copy of these minutes in the office:

1. Council retreat November 10, 2018
2. Building Use Committee report on rental rates, including the current MWUC statement
3. Food Not Bombs
4. Freedom Cellular
5. Financial update and proposed 2019 budget
6. Proposed agenda for Annual Financial Meeting Nov.18
7. \$1000Project